

**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
MEETING NOTICE AND MARKED**



**AGENDA**  
**Wednesday, December 14, 2011**  
**6:00 p.m.**  
**Scottsdale Airport Terminal Lobby**  
**15000 N. Airport Drive, Scottsdale, AZ**



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**AIRPORT ADVISORY COMMISSION**

Gunnar Buzzard, Chair  
Michael Goode, Vice Chair  
Ken Casey  
Steve Ziomek

William Bergdoll  
William Schuckert

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**Call to Order – 6:00 PM**

**Roll Call - ALL PRESENT**

**Pledge of Allegiance**

Aviation Director's Report - AVIATION DIRECTOR MASCARO PROVIDED A BRIEFING ON A FAA RUNWAY SAFETY ACTION TEAM VISIT TO THE AIRPORT ON DECEMBER 7TH AND 8TH. THE PURPOSE OF THE FAA RSAT TEAM IS TO EVALUATE THE AIRPORT AND AIR TRAFFIC OPERATIONS AND PROVIDE A RECOMMENDATION AND CONSENSUS OF THE GROUP TO HELP ENHANCE SAFETY AND OPERATIONS OF AIRPORT. AS A RESULT OF THE VISIT BY THE RSAT TEAM, A DRAFT REPORT WILL BE CREATED AND REVIEWED BY ALL ATTENDEES WITH POTENTIAL RECOMMENDATIONS. UPON FINAL REVIEW OF THE REPORT, IT WOULD BECOME FINAL AND ENTERED INTO THE FAA NATIONAL DATABASE WITH ACTION ITEMS AND ESTIMATED COMPLETION DATES. THE AVIATION DIRECTOR WILL PROVIDE AN UPDATE AT THE NEXT AVAILABLE AIRPORT ADVISORY COMMISSION MEETING AFTER COMPLETION OF THE FINAL RSAT REPORT. DIRECTOR MASCARO PROVIDED A BRIEFING ON REVISIONS TO CHAPTER 5 – AVIATION OF THE SCOTTSDALE REVISED CODE, TO INCORPORATE REGULATORY REQUIREMENTS FOR LAND USE WITHIN THE AIRPORT'S INFLUENCE AREA. THIS WOULD INCLUDE REQUIREMENT FOR DEVELOPMENT TO HAVE FAA REVIEW FOR HEIGHT AND POTENTIAL OBSTRUCTIONS, AVIGATION EASEMENTS, DISCLOSURE NOTICES AND SOUND ATTENUATION, WHEN APPLICABLE. UPON COMPLETION OF THE DRAFT, THE AVIATION DEPARTMENT WILL COORDINATE WITH THE PLANNING, NEIGHBORHOOD AND TRANSPORTATION TO COMPLETE THE APPROPRIATE PUBLIC OUTREACH, FOLLOWED BY THE AIRPORT ADVISORY COMMISSION FOR RECOMMENDATION AND APPROVAL BY CITY COUNCIL. THERE IS NO SPECIFIC TIME TABLE FOR WHEN THESE STEPS WILL BE COMPLETED AT THIS TIME.

**Approval of Minutes – OK – 6/0**

REGULAR MEETING  
**November 9, 2011**

SPECIAL MEETING  
**November 21, 2011**

## Public Comment

Citizens may address the members of the Airport Advisory Commission during Public Comment. This “Public Comment” time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Airport Advisory Commission from discussing or taking action on an item that is not on the prepared agenda.



Persons with a disability may request a reasonable accommodation by contacting Theresa Smith at Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## CONSENT AGENDA

### ITEMS 1-2 – OK – 6/0

**How the Consent Agenda Works:** The Commission may take one vote to act on all items on the Consent Agenda, or may remove items for further discussion. Every interested citizen will have one opportunity to speak on any or all Consent Agenda items. If you wish to speak on these items, please complete a Request to Speak card for each topic you wish to address. **You will be given three minutes to speak on all the Consent Agenda items you wish to address. Additional time for multiple agenda items will be at the Chairman’s discretion.**

After all speakers have finished, the Commission will decide which items to remove for additional discussion and/or presentation from staff. Items not removed from the Consent Agenda will be considered in one motion. Items removed for clarification or discussion by the Commission will be acted on as appropriate.

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Scott Air, LLC dba Island Air Express to conduct Aircraft Charter Services  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
**APPROVED ON CONSENT**
2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Aviation West Charters, Inc., to conduct Aircraft Charter and Aircraft Management Services  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
**APPROVED ON CONSENT**

## REGULAR AGENDA BEGINS ON FOLLOWING PAGE

## REGULAR AGENDA

## ITEMS 3-12

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time *may* be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

3. Annual update from Scottsdale Area Chamber of Commerce  
Contact: Rick Kidder, President/CEO, 355-2700, [RKidder@scottsdalechamber.com](mailto:RKidder@scottsdalechamber.com)
4. Presentation of the Airpark Eagle Foundation - Soaring with the Arts  
Contact: Laureen Leston, Airpark Eagle Foundation, 602-918-8808, [Laureen@laureenleston.com](mailto:Laureen@laureenleston.com)
5. Discussion and Possible Action to recommend adoption of Resolution No. 8907 approving and authorizing contract 2012-001-COS with Alliance Flight Schools, LLC a lease agreement for office space in the Aviation Business Center  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)  
**MOTION TO RECOMMEND APPROVAL OF RESOLUTION NO. 8907 APPROVING AND AUTHORIZING CONTRACT 2012-001-COS WITH ALLIANCE FLIGHT SCHOOLS – OK- 6/0**
6. Discussion and Input Regarding the Airport Commission Liaison Program  
Contact: Chair Buzzard, 312-2321, [gwb@vme.com](mailto:gwb@vme.com)
7. Discussion and Input Regarding Monthly Operations Report for November  
Staff contact: Chris Read, Airport Operations Manager, 312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
8. Discussion and Input Regarding Monthly Financial Reports for October  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
9. Discussion and Input Regarding the Marketing, Community and Pilot Outreach Programs  
Staff contact: Kate O'Malley, Aviation Planning & Outreach Coordinator, 312-8482, [komalley@scottsdaleaz.gov](mailto:komalley@scottsdaleaz.gov)
10. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations or Revocations  
Staff contact: Shannon Johnson, Management Analyst, 312-8475, [shjohnson@scottsdaleaz.gov](mailto:shjohnson@scottsdaleaz.gov)
11. Discussion and Input Regarding Status of Aviation Items to City Council  
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
12. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar  
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**NO ACTION**

### **Future Agenda Items**

Discussion and Possible Action regarding Commissioner requested future agenda items.

**MOTION TO ADD FOR DISCUSSION AND INPUT REGARDING 2011 AIR FAIR REVIEW SUMMARY**

**Adjournment – 7:04 PM**